

FairtradeMossley September 14th 2010**Start time 7.35pm**

In attendance : J. Murray , (Minutes) P. Kershaw ,M. Morris, D. Smith. Cllr V.Carter Cllr. M. Anderson, (later)

Apologies:., , W.Ashmore, Cllr. P.Dossett, Mr. C. Quak-Winslow (Chair).Cllr Marie Milne. Janet Davies.**Agenda** : To prepare letters for distribution to town outlets and groups updating Fairtrade Town status action and monitoring support.**Decisions Agreed** :The following was agreed.

Decision	Time Scale	Person/s responsible
Apologies from the above were accepted.		Members present
Minutes approved.		
The updated evidence folder was presented .		
A draft letter had been gratefully received from Louise Yates for all groups and businesses inviting a reply, indicating current or potential support through Fairtrade product usage. Since there were some alterations recommended the letter had not been copied for the anticipated preparation for delivery. The following recommendations were agreed: address to change from Stamford Road to Mossley Hall add postcode OL5 OBA, Date to now read Sept 2010, sp sincerely adjusted, font size on Quak Winslow altered to match rest., business name space extended, date for reply agreed as Mon Nov 1 st . and altered.		
Alterations above agreed and reply date added. Mel agreed to alter and copy 120. Copies to be given to Marie and Jacinta and others put in envelopes for delivery.	Delivered by next meeting.	
Confirmation of St. Joseph's Church to provide fair-trade tea and coffee on church premises was agreed.		
It was noted dates of next meetings have still not reached website for members not at meetings as suggested. It was agreed to consult Corniel on his return		
AOB -none		
Date of Next Meeting: Tuesday Oct 12 th 7.30pm , Mossley Town Hall Meeting Closed 8.20pm		