Fairtrade Mossley, Minutes of Meeting held at Dec 8th 2009 at Mossley Town Hall

Start time 8.05pm

In attendance: Mrs. Anderson, Ms. Win Ashmore, Cllr. Val Carter, Mrs. Phyllis Kershaw, Cllr. Marie Milne, Miss J. Murray (Minutes), Mr. Corniel Quak-Winslow
Apologies: Unnamed cllrs with other meetings.

Agenda: To acquaint those present with 5 goals to work towards achieving Fairtrade Town status and suggest future action.

Decisions Agreed:

Decision	Time Scale	Person/s responsible
No previous meetings minuted to agree .		
It was agreed the first goal presented by Corneil has been achieved by the Mossley Town council resolving to work towards Fairtrade Status and serve fair-trade products at its meetings and in its offices on Nov 11th 2009.	Completed	Mossley Town Council.
Having accepted the town population at 10,000 the goals to be achieved in terms of % were determined as those applicable to towns of between 7,500 and 20,000.	Completed	Present persons
The second goal related to % of shops and cafes retailing at least two Fairtrade products. A list of premises was initiated and it was agreed all members would develop this and return to next meeting to create a comprehensive list of outlets to email with details of the campaign.	Tues. Jan 12th 2010 8pm	All present Especially V. Carter, M. Milne.
The third goal related to Community and workplaces. The above decision was repeated in relation to community groups and churches. It was agreed there are no colleges or universities but 5 primary schools, a Children's centre and a high school. The target is 30% of these and it was agreed to clarify if the school needs to achieve its own Fairtrade Status to be counted in this figure or evidence awareness and embracing opportunities.	Tues. Jan 12th 2010 8pm	All present C. Quak Winslow to verify school status.

It was advised by Mr. Quak Winslow that the fourth goal was to maximize publicity in the town and organize an event to promote interest. It was agreed to compile a press release, have a Fairtrade stall on the Farmers' market to promote wine, chocs and flowers for Valentine's Day and contact Mossley Browser for a article in the January edition.Mr Quak Winslow agreed to make a contact to establish a website to promote awareness.	Tues. Jan 12th 2010 8pm	V.Carter to check with Co-op manager conditions for use of their goods and sale of other goods on Marketplace under fair-trade banner. V.Carter/M. Milne to approach town council for donation to initiate publicity material such as banner. W. Ashmore- press release J.Murray- Browser article
To complete goal five it was suggested the group select a name under which to conduct consequent activities. Fairtrade Mossley was agreed.	Completed	
Officers were required to ensure a steering group as convened for the campaign. Mr Corniel Quak Winslow volunteered to chair and was agreed. JMurray was proposed to fulfil secretarial role and agreed and W.Ashmore volunteered to undertake Treasurer's responsibilities.	Next meeting	
A.O.B Those present were informed of charity events to publicise by word of mouth and potential to discuss fair-trade with promoters.		
Date of Next Meeting: Tuesday January 12th 2010 Mossley Town Hall		

Meeting Closed: 9.05pm